



ENVIRONMENTAL MANAGEMENT SYSTEM and SOCIAL RESPONSIBILITY

Digital RIO Inc.

Digital RIO
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A. Selection of Products

Digital RIO gives preference to products that are safe for the environment. Inks used in the printing process will be the most environmentally friendly available.

B. Monitoring of Chemical Usage

Photo lab chemistry is kept in compliance with legal waste regulations. The person responsible is the photo lab production supervisor.

Printing plate chemistry usage is kept in compliance with legal waste regulations. The person responsible is the prepress supervisor.

Review of all procedures is conducted each year in April with Digital RIO management and Tanya MacLean, an independent environmental scientist with Tetra Tech, who reports findings and procedures to Cheryl Vanderford at Avison Young representing owners of the building. The person responsible for this review is the company vice president.

B. Environmental Responsibility Plan

Energy conservation is a high priority for Digital RIO. Energy providers will be selected that produce a portion of energy from solar power and other renewable sources.

C. Greenhouse Gases

The company operates with an goal of reducing any greenhouse gas emissions each year. In addition, preference is given to purchasing power from providers who minimize greenhouse gas emissions. All forklifts and stackers used in the production process are powered by electricity in order to minimize gases.



ENERGY MONITORING POLICY

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A. Overall Energy Use

The energy usage shall regularly be monitored by management once each quarter.

Alternative methods of energy production, such as solar power will be analyzed on an annual basis in order to take advantage of new opportunities when available.

Goals are to continue purchasing power from supplier who provides a portion of the power from alternative clean sources.

Responsible parties for this monitoring and analysis are the Chief Financial Officer and the Office Manager of the company.

B. Energy Conservation

In addition, use of energy for production purposes is monitored on a regular basis. Employees are instructed to minimize energy use as much as possible. This includes supervisor monitoring of doorways being closed, lights being turned off when not in use, and any equipment turned off when not being used.

Current goal for energy conservation are to maintain 2011 energy consumption despite increasing volume of production.



Waste Management and Recycling

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A. Waste Management

Waste is removed from the company regularly and contracts are in place to provide waste for landfills with reuse of gases captured from waste.

Monitoring to make certain that recyclable material is not put into common waste containers in the production process is the responsibility of the production supervisor.

B. Recycling

All paper waste from production of printed material is collected in recycling containers and picked up weekly to be recycled by a third party.

Supervision and monitoring of this process is the responsibility of the production supervisor.

C. Removal of Flammable Waste

Some waste from the printing process is flammable in nature and is collected in certified safe containers. A contract with Saftey-Kleen is in place to safely remove all such waste and to recycle as much as possible.

D. Training for Waste Management

All employees are trained to adhere to the policies of waste management and recycling.



Environmental Responsibility for Suppliers of Digital RIO Inc.

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A. Cascading Requirements

Suppliers are notified of our environmental responsibility policies and asked to provide verification of their own internal social responsibility policies.

B. Verification

Verification of the social responsibility of suppliers is the responsibility of the vice president of Digital RIO Inc.



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Access to Environmental Policy Information Including Regulatory Penalties

Digital RIO Inc.

A. Policy Information

Environmental policy information is made available to the public on the company website.

B. Regulatory Penalties

As of June 5, 2013, Digital RIO Inc. has never had any regulatory fines or penalties related to environmental concerns or social responsibility.

C. Access to Updated Information

Updated information regarding regulatory audits, fines, or penalties may be obtained by contacting the vice president or production manager of Digital RIO Inc. at any time.